

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**MAY 17, 2012**

**REGULAR MEETING      6:30 PM  
CATHERINE D. MILLIGAN COMMUNITY ROOM**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Morris**    \_\_\_\_\_ **Murray**    \_\_\_\_\_ **Nuss**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Recognition of Fairfield Indians basketball team
- B. Spotlight on High School – Billy Smith
- C. Golden Apples
- D. Five-year Forecast – Nancy Lane

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

- A. Personnel – Certificated
  - 1. Resignation
    - a. Nicholas Linberg, Senior High, Assistant Principal  
(effective at the end of the day on June 30, 2012; for personal reasons)
  - 2. Rescind
    - a. Gary Smith, Intermediate, Keyboarding, 50%  
(new two-year limited teaching contract effective with the 2012-2013 school year)
  - 3. Employment
    - a. Nick Flannery, Senior High, Social Studies, additional 50%  
(effective August 20, 2012, for the 2012-2013 school year; for a replacement position; this brings him to 100% contract status)

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- b. Shalena Hawkins, North, 2nd grade  
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
  - c. Cynthia Meyer, East, Kindergarten, additional 50% contract  
(effective August 20, 2012, for the 2012-2013 school year; this brings her to 100% contract status; for a replacement position)
  - d. Keena Westmoreland, West, 2<sup>nd</sup> grade  
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
  - e. Donielle White, Middle, 8<sup>th</sup> grade, Language Arts  
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
  - f. Courtney Wiesman, Middle, 8th grade Language Arts  
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
  - g. Sarah Young, Senior High, Math  
(recommended for a new one-year limited teaching contract for the 2012-2013 school year, effective August 20, 2012; for a replacement position)
  - h. Recommend approval of the supplemental contracts for extended service days for the 2012-2013 school year per FCTA Contract, Section 6.08
  - i. Recommend approval of ten (10) extended service days for school psychologist Ray Soh for the 2012-2013 school year.
  - j. Home Instructors

Wayne DeLong  
Lindsey Emerick  
Josh Erb  
Christine Herman  
Amy Hudson  
Amy Myser  
Amanda Robey  
Leigh Terry  
Amy Touassi

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2011-2012 school year.)

k. Elementary Summer School Principal

Teresa Sunderman

(The above-named person is recommended for employment as principal for the 2012 summer school program as noted, at a rate of \$24.34 per hour for up to five (5) hours per day as necessary from May 1, 2012 through June 22, 2012.)

l. Summer School Teachers

- Michele Campbell
- Kevin Fletcher
- Lauren Fournier
- Dan Garner
- Phyllis Gethers
- Lisa Gundler
- Deena Hill
- Jen Hoffman
- Preston Johnson
- Mike Jones
- Asha Lambert
- Chris Mosure
- Mark Rice
- Trisha Roberts
- Jennifer Skirvin
- Brenda Stieger
- Rebecca Thomaswick
- Amy Touassi
- Regina Williams

(The above noted persons are recommended for employment as summer school teachers as needed at the rate of \$24.34 per hour from June 4, 2012, through June 22, 2012. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

4. Call Back from Reduction in Force

- a. Gary Smith, Intermediate, Physical Education, 50% only  
(recommended for a new two-year teaching contract effective August 20, 2012, for the 2012-2013 school year; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**B. Personnel -- Classified**

1. Resignations
  - a. Janet Moore, Intermediate, Food Service Assistant  
(effective the end of the 2011 – 2012 school year; for personal reasons)
2. Leaves of Absence
  - a. Maria Smith, Transportation, Bus Driver  
(effective May 17, 2012 through May 23, 2012; unpaid personal medical)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_Kearns \_\_\_\_\_ Morris \_\_\_\_\_ Murray \_\_\_\_\_Nuss \_\_\_\_\_Shorter

**President declares motion \_\_\_\_\_.**

**C. Other Items for Board Action**

1. Recommend approval of a Memorandum of Understanding between the Fairfield Board of Education and the Fairfield Classroom Teachers' Association Regarding an Instructional Coach hired through Federal Funds (Title II).
2. Recommend approval of Instructional Coach job description.
3. Recommend approval of the new administrative evaluation system based on the Ohio Principal Evaluation System and the Ohio Principal Standards.
4. Recommend approval of revision of Regulations for Policy GCN-2 Evaluation of Certificated and Classified Staff (Administrators)
  - Policy GCN-R-2 (also AFC-R-2) Evaluation of Classified Staff (Administrators)
  - Policy GCN-R (also AFC-2-R) Evaluation of Certificated Staff (Administrators)
5. Recommend approval to use the Fairfield buses as a shuttle for the Drum Corp competition from designated parking areas to the Fairfield Stadium, on June 27, 2012. There is no cost to the district.

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

**TREASURER'S RECOMMENDATIONS AND REPORTS**

- A. Recommend approval of the minutes of the following meetings:  
     April 19, 2012 – Regular Meeting  
     May 3, 2012 – Work Session
- B. Recommend approval of the financial reports for the month of April 2012.
- C. Recommend approval of the 2011-12 Amended Appropriations Resolution.
- D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
23759	Cell phone	Athletic Dept.
08001	Computer	Central Elementary
08291	Computer	Central Elementary
08301	Computer	Central Elementary
08316	Computer	Central Elementary
08945	Computer	Central Elementary
10658	Printer	Central Elementary
22224	Cell phone	East Elementary
15119	Computer	Freshman School
15120	Computer	Freshman School
7977	Computer	High School
10905	Computer	High School
14761	Computer	High School
16559	Computer	High School
17238	Computer	High School
17371	Computer	High School
17470	Computer	High School
17499	Printer	High School
17541	Computer	High School
18051	Projector	High School
20819	Computer	High School
20848	Projector	High School
YM151YUXLGR	Computer	High School
19387	Handheld Response Unit	Intermediate School
20094	Handheld Response Unit	Intermediate School
210071	Lawn trailer	Maintenance
13345	Server	Middle School
17780	Projector	Middle School

17783	Projector	Middle School
21628	Projector	Middle School
21629	Projector	Middle School
21630	Projector	Middle School
21631	Projector	Middle School
22231	Cell phone	North - Maintenance
22242	Cell phone	North - Maintenance
07919	Computer	North Elementary
08006	Computer	North Elementary
08018	Computer	North Elementary
08743	Computer	North Elementary
10313	Printer	North Elementary
11289	Printer	North Elementary
12693	Printer	North Elementary
08323	Computer	South Elementary
10235	Printer	South Elementary
11334	Computer	South Elementary
11336	Computer	South Elementary
12414	Projector	South Elementary
03375	Multichannel transmitter	Special Services
09899	FM Receiver	Special Services
13488	Fax machine	Special Services
17866	Microlink receiver	Special Services
UV3100HCN5B	iBook Laptop	Special Services
337779	Touch window for Mac	Special Services
337780	Touch window for Mac	Special Services
20641	Cell phone	Technology
08346	Computer	West Elementary
11293	Laptop computer	West Elementary
11756	Monitor	West Elementary
12493	Computer	West Elementary
14916	Laptop computer	West Elementary
15626	Computer	West Elementary
16571	Computer	West Elementary
16670	Computer	West Elementary
16672	Computer	West Elementary
17114	Computer	West Elementary
19256	Interactive White Board	West Elementary
20472	Interactive White Board	West Elementary
20473	Interactive White Board	West Elementary
20629	Interactive White Board	West Elementary

E. Recommend approval of the following donations:

1. A donation of \$100 from the Fairfield Middle School PTC to Fairfield City Schools to be used for the 2012 Arts Fair.
2. A donation of \$100 from the Fairfield Intermediate School PTC to Fairfield City Schools to be used for the 2012 Arts Fair.

- 3. A donation of \$100 from the Fairfield Central Elementary PTC to Fairfield City Schools to be used for the 2012 Arts Fair.
- 4. A donation of \$100 from the Fairfield North Elementary PTC to Fairfield City Schools to be used for the 2012 Arts Fair.
- 5. A donation of \$858 from the Fairfield Intermediate School PTC to Fairfield Intermediate School to be used for a photo scanner, an iPad2 and software.
- 6. A donation of a Superstander valued at \$1,000 from Dennis and Sandy Browning to the Fairfield City School District.
- 7. A donation of \$7,230 from the Fairfield West PTC to Fairfield West Elementary for the purchase of two SMART Boards.
- 8. A donation of \$1,000 from Wal-Mart Bridgewater Falls to Fairfield High School to be used for the purchase of snacks for the Ohio Graduation Test.
- 9. A donation of school supplies valued at \$100 from the Fairfield Rotary Club to the Fairfield City School District.
- 10. A donation of \$2,000 from Anthony Lanzalaco to the Fairfield High School Athletic Department.

**Total donations for 2012: \$60,117.00**

F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):

- 1. Purchase order #3203583 - Hamilton County ESC - \$5,056.25
- 2. Purchase order #3204781 - University of Oregon - \$3,775.00
- 3. Purchase order #3204836 - Warren County ESC - \$19,275.84

G. Recommend approval of the Five Year Forecast.

H. Recommend approval of the following fund-to-fund transfers:

\$71,766.75

From: 001-911A

To: 003-911A

Purpose: HB264 bond payments FY2012

\$37,188.22

From: 001-911B

To: 003-911B

Purpose: Cooling Project bond payments for FY2012

**Motion to accept the recommendations: \_\_\_\_\_; 2nd \_\_\_\_\_**

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion \_\_\_\_\_.**

COMMITTEE REPORTS

- A. Butler Tech – Dan Murray
- B. Fairfield Planning Commission – Mark Morris

ANNOUNCEMENTS

- May 18, 2012 – Last day for Seniors
- May 23, 2012 – Last day for students, Grades K-11
- May 24, 2012 – Last day for all staff
- May 26, 2012 – Graduation, 2:00 PM, Cintas Center, Xavier University
- May 28, 2012 – Memorial Day
- June 7, 2012 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

BOARD MEMBER COMMENTS

RECESS TO EXECUTIVE SESSION TO DISCUSS

- The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
- Purchase or Sale of Real Estate 121.22 (G) (2)
- Collective Bargaining 121.22 (G) (4)
- Confidential Matters 121.22 (G) (5)

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

ADJOURNMENT

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**